

Minutes from Strathpeffer Community Association Management Board Meeting

Date: Monday 25th November 2019

Welcome and apologies:

Present: Peter Walling, Sheila McAulay, Kate Derbyshire and Miranda Wharam

In attendance: Trish Pettie (minutes)

Apologies: Karen Evans

Confirmation of minutes:

Approved minutes from meeting held on 16.09.19; Proposed: Sheila, Seconded: Peter

Actions

A letter still needs to be written and sent on behalf of the board to James Cameron about his non-attendance or communication about board meetings. His name will be removed from the board.

The front section is still requiring work which will be reassessed once the Council have moved the fencing during the renovation works. Trish will work toward this being completed.

The Santa gifts are to be priced at £2.50 at the next Christmas Market.

Changes to booking are to be made. A 15% non-refundable fee is to be introduced for bookings to try and recoup losses on frequent cancellations. Terms and Conditions are to be amended on all the booking forms.

Managers' Report

Read prior to meeting by board.

Finance

Trish and Carol have worked successfully to reduce running costs in the office and cleaning budgets. There has been a significant drop in catering and room hire for the Kinellan Room due to the Highland Council and Social Enterprise Academy not booking with us as they did last year. There will be reduced pressure to source business bookings once the room changes have been made to accommodate the nursery, in the Achterneed Room, as the Kinellan Room bookings will be at near full capacity during the daytime.

Grant funding was awarded from the Highland Council - Village Hall Grant £500.

The bungee jump raised £755.91.

The board was delighted with this and thanked Fraser Mackenzie for doing this on the centres behalf. They recognised it was a great example of the Pavilion and Community Centre working together.

It has been noted that thanks to Miranda sitting on the board of the Alt Dearg Hydro Scheme, that funds of £540 will be available shortly, to be split between ourselves and Contin.

Highland Council

It is felt that the current figure being suggested by the council for £10,560 is too low. It needs to be negotiated to a higher rate. The suggestion is to start at £15,000 with an option to go down to around £12,500. This will be put forward at the meeting with Hayley Cameron on the 3rd of December.

Both Peter Walling and Kate Derbyshire from the board will be in attendance at the meeting with Trish Pettie.

Victory Hall Plot

A draft contract has been received by the buyers' solicitors. We are being represented by Trish Black Solicitors who has been instructed to keep costs down as much as possible. The buyer has paid a £2000 non-refundable deposit. The maximum time allowable for the sale to conclude is 67

days which will take us to the 10th January 2020. Peter feels the sale will be concluded well before then.

Strathpeffer Saves – Climate Challenge Project

The main report has been submitted along with the sign off sheet. The Carbon Data Reporter still needs to be submitted after contacting Cameron Duncan for its provision or information.

Dates for future Board Meetings

January 20th 2020

AOCB

There may be an opportunity for a shared working potential with the Highland Childhood Museum given the management position being vacated at the end of the month by Alison.

It has been suggested it would good timing to call a joint meeting to see where both organisations can support each other with resources and staffing/volunteers.