

Strathpeffer Community Association Board Zoom Meeting

Date : 14.07.2020

Present : Peter, Sheila, Miranda, Trish, and Kate
Apologies : Karen

Actions from last meeting

Action : Peter to draft a letter to all members for AGM/SGM. Trish to send out to members- **completed** .

Action : Agreed Trish to send off form in Peter's name for grant for Highland Council small businesses- **completed**.
Trish to request further funding from Corra Foundation and Tudor Foundation if Highland Council do not accept application- **hold over to next meeting**.

Action : Trish to send through EDF information and previous application to Miranda to complete.- **not progressed by Miranda**.

Issues discussed :

- **See Manager's Update**
- **Opening Date-** It is still not clear from government guidance when we are able to open. Jane is coming back and plastic visors have been purchased for her. She will be paid for her hours worked.
- **Staffing-** Furlough will change at the end of July, but will continue in reduced form until end of October. Liam is leaving. Louise to be offered hours, however may not be able to offer same day as previously. Rachel going to university.
- **Grants update-** Grant form sent and awaiting response.
Action : Peter will follow up application.
Trish to speak to Morven about COVID grant.
- **Ross-Shire Voluntary Action-** A short term lease has been agreed. It will be of mutual benefit having them based at the Community Centre. They will have access from 27.07.2020 and will be bringing their own furniture.
- **Use of kitchen-** Groups will have individual cupboards and only use their own equipment, cups etc. Each group will have their own risk assessments and groups will be timetabled to have one group at a time.

- **Christmas Market** – Discussion about whether to do something jointly with the Ben Wyvis and to have one ‘village Christmas Market’ rather than several (as happened last year).
Action : Trish to contact the Ben Wyvis re Xmas market.

- **General Statement** –
Action :Peter will write a general statement to go out to the community and groups about the new guidelines and physical distancing etc
Action :Miranda to put in update and statement in Strath Times.

- **Development Trust-** A company secretary is required as part of the constitution. Accounts will need to be completed for AGM.
Sheila agreed to take on role as Company Secretary.

- **COVID course-** This is run by Alistair Clark. Trish to attend and would be useful for all staff and directors also to attend.

- **EDF Corrie Moille Funding-** Discussion re application for apprenticeship for the centre. Agreed would not be appropriate if there had to be any redundancies.

- **School Rooms**– Peter has emailed Hayley (Highland Council) re use of rooms and commencement of work. This is going ahead in next few months.

- **Next meeting – Tuesday, 4th August at 4pm at the Community Centre.**