

## **Strathpeffer Community Association**

### **Extraordinary Zoom Meeting 07.05.2020**

**Present : Peter, Sheila, Miranda and Kate**

**Apologies : Karen**

**Issues discussed :**

- **Limited Company-** SCA is already set up as a Limited Company, members are limited by £1.00. 'Strathpeffer Together' would need to be set up as a Limited Company, Peter has checked that this could be within the current constitution. It would need to be VAT registered. It is part of the proposal through the Community Action Plan for the village to set up a Development Trust. There would be potentially a year's Development Officer role and increased admin support. It is a potential pragmatic way forward for 'Strathpeffer Together' and the Community Action Plan, it could also provide a more supportive and enduring framework for the Community Centre as it would have broader membership for the company, still with the possibility of sub groups.  
**Action : Agreed to send out to Karen for comment and to Trish.**
  - **Meetings** – Trish had raised whether meetings needed to be 'in person' within the constitution. Peter has checked this and it is not specified, therefore will be ok.  
**Action : Notes of meetings to be on word doc and circulated.**
  - **Wages** – Part payment received for furloughed staff received this month and the full 80% will be in place for next month. Agreed that 100% will be paid until end of June and will need to review based on current government advice. Kate has talked through the wages process with Trish, Dorothy also supported. The four weekend staff have also been furloughed. It was noted that Trish and Carol had been doing a lot of work from home.  
**Action : Review staffing position in June.**
  - **Joint Heritage Bid** - this has been resubmitted to include heritage based activities and to include a LED screen and increased funding in all areas to £15k bid for the Community Centre.  
**Action : Updated bid to be circulated.**
- Strath Times-** update from Community Centre to be submitted for the new edition. Miranda has discussed with Trish and agreed it still makes sense for this to be run from the Community Centre, there will also be an online version too. There is also a funding possibility of laser jet printer to print out and as a community resource.
- **COVID 19** -Community Centre currently closed to public. Some discussion beginning to look at what measures would need to be in place ie social distancing, enhanced cleaning procedures, potential shield for reception etc
  - **Next meeting – Wednesday, 20<sup>th</sup> May at 4pm. Miranda to send Zoom meeting invite to all and ensure Trish also invited.**