

Minutes from Strathpeffer Community Association Management Board

Date: 24th November 2020 – Zoom Meeting

Welcome and Apologies:

Present: Peter Walling, Sheila McAulay, Miranda Wharam, Karen Evans and Kate Derbyshire

In Attendance: Trish Pettie (minutes)

Apologies:

Actions:

Trish to let Board know when the accounts are completed and arrange for them to be signed and sent off to Companies House and OSCR.

AGM set for 14th Dec. Trish to put out advertising and email members from updated GDPR list.

Kate to update NEST pension information and check payments.

Trish to check Centre documentation surrounding lease of land/ownership of the building and forward to Peter so he can inform Trish Black of findings.

Peter or Miranda to send minutes of SGM to Trish so they can be filed.

Miranda and Sheila to discuss and help with fundraising stall on Saturday 12th Dec.

Managers' Report:

Report read prior to meeting by board.

Reopening/staffing:

The hours currently being worked are working well for the moment so they will remain at the reduced amount of 20% of contract hours.

Collaboration with the Pavilion and Museum is going well and we all look forward to working together next year.

Finance:

The finances are currently stable and reserves are at £30,000.

The Highland Council and CSI Ross-shire are making prompt payments on invoices.

A.O.B:

Strathpeffer Together is needing people to put forward letters of support in the next 2 weeks.

The Development Trust status is making progress with regards to the changes in the Strathpeffer Community Association constitution which will need to be submitted to OSCR. It is anticipated the Development Trust will be in place next year.

There is a Survey Monkey questionnaire going out shortly which will need to be shared on the website and social media.

The Highland Council sent a letter to Trish Black, solicitor, in connection to our lease agreement for rental of the Achterneed Room and wee Gym for Nursery space. The council are querying the wording on the lease and if the Association owns the building.

As it is currently understood the Association owns the building and the land it sits upon is leased from the Highland Council. A rental is also paid for access to the Main Hall out with school hours.

Dates for future Board Meetings: Set AGM for Monday 14th Dec 7pm, also Board Meeting – both by Zoom